

CITY OF TORRINGTON

REQUEST FOR QUOTATION - INQUIRY ONLY

This NOT an order

DATE: March 7, 2007

TO:

FROM: CITY OF TORRINGTON

Charlene Antonelli Purchasing Agent 140 Main Street Torrington, CT 06790 **PHONE**: (860)489-2225 **FAX**: (860)489-2547

E-Mail: charlene_antonelli@torringtonct.org

The Purchasing Agent is authorized to offer City based bidders that exceed the lowest bid by up to 6%, the opportunity to match the lowest bid. A City based bidder within the 6% differential who agrees to accept the amount of the lowest bid will be awarded the bid. When multiple City based bidders agree to accept the amount of the low bid then the City based bidders will be invited to submit a new bid, not to exceed the low bid. The bid will then be awarded to the lowest responsive, responsible bidder.

INQUIRY NUMBER: NCC307B

To receive consideration your quotation must be received by: 10:00 am, March 22, 2007

Quote price to shampoo/clean carpets at the Edward E. Sullivan Senior Center, 88 E. Albert St, Torrington, CT 06790 per instructions to be provided at the mandatory walk through to be held on Monday, March 19, 2007 at 9:30 am. Bidders will meet Joel Sekorski in the lobby and will be permitted to measure the rooms and hallways involved.

The successful bidder will be required to furnish proof of insurance in the amounts of \$1 MM per incident and \$2MM aggregate that list the City of Torrington as "Additional Insured" not just a "certificate holder."